Kernel Office 365 Migrator for Lotus Notes

User Guide Version 21.0

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1. Introduction to Kernel Office 365 Migrator for Lotus Notes

Welcome to the user manual of Kernel Office 365 Migrator for Lotus Notes, a powerful email migration tool to migrate Lotus Notes NSF and Domino files to Office 365 mailboxes. This user manual comprises step-by-step guidelines on using Kernel Office 365 Migrator for Lotus Notes software.

1.1 Using this Manual

This user manual is intended to guide users on using Kernel Office 365 Migrator for Lotus Notes software. We suggest that first time users should read this user manual completely and carefully before proceeding to use the software. However, if you are an experienced user, you can use the Table of Contents to find out information about the tasks that you need to perform while using Kernel Office 365 Migrator for Lotus Notes software.

You can use the Table of Contents to navigate through different sections of this user manual. The Table of Contents enlists all the sections contained within this user manual in chronological order. This user manual comprises following sections

- Introduction
- Getting Started
- Software Interface
- Using Kernel Office 365 Migrator for Lotus Notes
- Migrate NSF File(s) to Office 365
- Migrate Domino Server File(s) to Office 365
- Use of CSV for Advanced mapping
- Support
- Troubleshooting
- Legal Notice

1.2 About Kernel Office 365 Migrator for Lotus Notes

Kernel Office 365 Migrator for Lotus Notes is an eminent email migration software that allows migrating Lotus Notes NSF and Domino Server files to Office 365 mailboxes. This reliable and high-performance software lets you migrate Domino Server and Lotus Notes NSF files to cloud and accesses them using any web browser from anywhere even on the move. The software supports direct migration from Lotus Notes to Office 365 and helps to migrate mailbox items such as user's emails, calendars, address books, appointments, tasks, sent items, drafts, journals, calendars, and every other folder and item existing in the user's Lotus Notes account.



The software facilitates migrating single as well as multiple NSF files at a time to Office 365 without any risk of losing mailbox contents during migration. The software performs the smooth and accurate migration and migrated items are available in Office 365 mailbox in original format. Helpful to both administrators and individualLotus Notes users, Kernel Office 365 Migrator for Lotus Notes allows organizations in switching from Lotus DominoServer to Office 365 without any glitch.

Kernel Office 365 Migrator for Lotus Notes is available as an evaluation version to let users analyze its capabilities and accuracy of email migration before deciding to purchase full version. Fully functional free trial version works exactly like that of the full version but has a limitation that it migrates 10 emails per folder for each NSF file. Purchase full version of Kernel Office 365 Migrator for Lotus Notes to save the entire folders with complete emails and other items to Office 365 user profiles.

1.3 Salient Features

Salient features of Kernel Office 365 Migrator for Lotus Notes include:

- Facilitates migrating multiple Lotus Notes NSF files to Office 365
- Allows migrating all Lotus Notes contents into Office 365 and enables users to edit Lotus Notes or Office 365's folder name as required
- Can be easily connected to the Lotus Domino Server and migrates NSF files from Domino Server Mailbox(s) to Office 365 mailbox
- Supports UNICODE character conversion
- Provides three useful options to save the converted emails in three different text formats:
- Save item(s) in TEXT/HTML format- Fastest Speed
- Save item(s) in RTF format- Low Quality Medium Speed
- Save item(s) in RTF format Best Quality Lowest Speed
- Efficiently converts all items from Lotus Notes NSF and Domino Server files including emails, attachments, contacts, calendars, appointments, journals, to-do item list, sent mails, drafts, alarms, rules, group calendars, created categories, and every other folder.
- Supports every version of Lotus Notes and Domino Server to perform the process of file conversion.

2. Getting Started

Now that you have understood the features and potential of Kernel Office 365 Migrator for Lotus Notes, you are ready to get a hand on experience of the software. To start migrating Lotus Notes NSF and Domino Server files to Office 365, you will first need to download and install this software.



It is strongly recommended that before installing Kernel Office 365 Migrator for Lotus Notes, you should go through the installation pre-requisites for the software to ensure that your computer is appropriately configured to run the software.

2.1 Installation Pre-requisites

Following are the basic system pre-requisites to perform successful migration of Lotus Notes NSF and DominoServer files to Office 365 using Kernel Office 365 Migrator for Lotus Notes:

2.1.1 Hardware Requirements:

The hardware requirements for installing the software are as follows:

- Pentium Class Processor
- 64 MB RAM (128 MB Recommended)
- 25 MB for Software installation
- Disk Space Enough space to save the results

2.1.2 Software Requirements:

Supports MS Windows Operating System (Both 32-bit and 64-bit): Windows XP, Windows Vista, Windows 7, Windows 8, Windows 8.1, Windows 10, Windows Server 2000, Windows Server 2003, Windows Server 2008, Windows Server 2008 R2, and Windows Server 2012.

Supports Lotus Notes versions: Lotus Notes 6.5, Lotus Notes 7.0, Lotus Notes 8.0, Lotus Notes 8.5, Lotus Notes 9.0, Lotus Notes 10.0, IBM SmartCloud Notes, IBM Verse.

Supports Domino Server versions: Domino Server 6.5, Domino Server 7.0, Domino Server 8.0, Domino Server 8.5, Domino Server 9.0 and Domino Server 10.0.

Lotus Notes and .NET Framework 4.0 must be installed on the system from which you are performing the email migration from Lotus Notes NSF and Domino Server file to Office 365. Domino Server should be in working condition while migrating Domino Server files because Kernel Office 365 Migrator for Lotus Notes software needs to be connected with Domino Server for its functioning.

2.2 Downloading Kernel Office 365 Migrator for Lotus Notes for the First Time

After checking your computer with the prescribed system requirements for Kernel Office 365 Migrator for Lotus Notes, you can download the evaluation version of the software on your computer using the following link:

https://www.nucleustechnologies.com/lotus-notes-to-office365.html:



The free trial version of Kernel Office 365 Migrator for Lotus Notes efficiently migrates 10 emails per folder for each single NSF file. To migrate all mailbox items of Lotus Notes without any restrictions, purchase the full version of the software.

2.3 Install Kernel Office 365 Migrator for Lotus Notes

To install Kernel Office 365 Migrator for Lotus Notes onto your computer system, perform the following steps:

- 1. First, make sure that the host computer meets the entire basic system requirements and has sufficient memory available.
- 2. Download Kernel Office 365 Migrator for Lotus Notes from the website:

https://www.nucleustechnologies.com/lotus-notes-to-office365.html

- 3. Double-click Kernel Office 365 Migrator for Lotus Notes software Installer .exe file.
- 4. Follow the on-screen instructions. The setup install completion screen will be displayed.
- 5. Click Finish, the main window of Kernel Office 365 Migrator for Lotus Notes will be launched

2.4 Start Kernel Office 365 Migrator for Lotus Notes

To start Kernel Office 365 Migrator for Lotus Notes software:

• Click Start > All Programs > Kernel Office 365 Migrator for Lotus Notes

Alternatively, you can launch Kernel Office 365 Migrator for Lotus Notes by double-clicking the shortcut icon available on the desktop and Quick Launch icon.

2.5 Uninstall Kernel Office 365 Migrator for Lotus Notes

You may need to uninstall and re-install Kernel Office 365 Migrator for Lotus Notes. To uninstall Kernel Office 365 Migrator for Lotus Notes software,

1. Click Start > All Programs > Kernel Office 365 Migrator for Lotus Notes > Uninstall Kernel Office 365 Migrator for Lotus Notes

A warning message will be displayed.

2. Click Yes to uninstall Kernel Office 365 Migrator for Lotus Notes.

Before proceeding to uninstall Kernel Office 365 Migrator Lotus Notes, you must ensure that the software is not running.



You can alternatively uninstall Kernel for Lotus Notes to Office 365 from the Control Panel by performing the following steps:

- 1. Click Start > Control Panel and then double-click Add or Remove Programs icon.
- 2. Select Kernel Office 365 Migrator for Lotus Notes and click Remove.
- 3. A warning message will be displayed. Click Yes to uninstall Kernel Office 365 Migrator for Lotus Notes.

3. Software Interface

Now that Kernel Office 365 Migrator for Lotus Notes has been installed on your computer, you can start using the software after getting acquainted with the software interface.

10 ₪				KERNE	Office365 Mi	grator for Lotus I
Step 1 Please select NSF	iii Add Local NSF file(s)	iir Add Domino Server	SmartCloud No	tes/Verse	Remove	Preview
or Domino file(s) convert Stop 2 Proview Emails of database (in case single NSP file set only) Stop 3 Select and Save fe Office365 User My	NGF of utsion		IP Address/Serve	r Name		
KERNE						Migrate

Figure 3.1 Welcome screen of kernel Office 365 Migrator for Lotus Notes

3.1 Menu bar

The menu bar of Kernel Office 365 Migrator for Lotus Notes comprises three main menus – File, Tools, and Help.

3.1.1 File Menu

The File menu of Kernel Office 365 Migrator for Lotus Notes appears as:



<u>F</u> ile	Tools	<u>H</u> elp
iir <u>A</u>	dd File(s)
iir A	dd <u>D</u> om	ino File(s)
E N	ligrate	
⊗ E	<u>x</u> it	
Figur	re 3.2 Fil	e Menu

Menu items in the File menu:

Field Name	Field Description
Add Local NSF File(s)	Select to add NSF file(s) for migration
Add Domino File(s)	Add Domino Server File(s) for migration
Migrate	Select to start the migration process
Exit	Select to close Kernel Office 365 Migrator for Lotus Notes

3.1.2 Tool Menu

The Tools menu comprises one menu item.



Menu item in the Tools menu:

Field Field Description Name	
Advance Settings	Select this option to access 'View Folders' which are by default created by Lotus Notes. To view them, you need to activate the 'Show View Folder



option from the Advance Settings window.

Edit Folder Name				
dit Name of Lotus Notes folde	rs to be migrated to Office365 n	nailbox.		
		Add New Folder	Use <u>D</u> efault	
Default Lotus Notes Fol	Lotus Notes Folders	Office365 Fold	ers	
nbox	Inbox	Inbox		
)rafts	Drafts	Drafts		
ient	Sent	Sent Items		
rash	Trash	Deleted Items		
	SBC	XYZ		

Figure 3.4 Advanced Settings

3.1.3 Help Menu

The Help menu comprises three menu items:



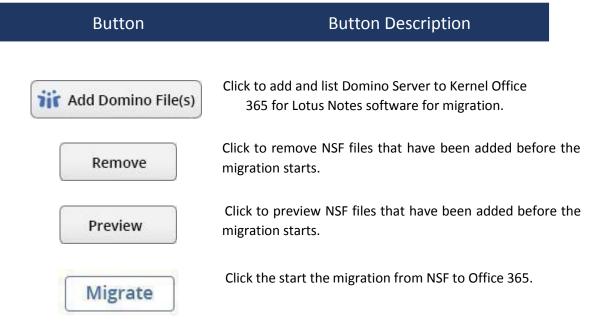


Menu items in the Help menu:

Field Name	Field Description
Help	Select to open User Help Manual of Kernel Office 365 Migrator
	for Lotus Notes software
Software home page	Select to visit software homepage on our website
About Kernel Office 365 Migrator	Select to know version and support information about
	Kernel for Lotus Notes Office 365 Migrator for Lotus Notes software

3.2 Toolbar

The toolbar in Kernel Office 365 Migrator for Lotus Notes software contains following buttons:







4. Using Kernel Office 365 for Lotus Notes Software

Kernel Office 365 Migrator for Lotus Notes software can be used for two methods – Migrate NSF file(s) to Office 365 and Migrate Domino Server files to Office 365. Another method to include NSF file to migration is the use of CSV file.

4.1 Migrate NSF file(s) to Office 365

Let's see how Kernel Office 365 Migrator for Lotus Notes software performs the NSF files to Office 365 mailbox migration -

Step 1: Launch Kernel Office 365 Migrator for Lotus Notes software and click the first option to Add Local NSF file(s).

Step 1 Peace plied, tg2F field, or	THE Add Local NSF file(s)	iii Add Domino Server	Smi	artCloud Notes/Verse	Remove	Preview
Exercise Statics) to convert	Tile Path		P.A	dåren Server Name		- 1
Step 2 Preview Deals of IDF debbars (Frister of ergle IDF File assistant only) Step 3 Select and Seen Filder in Officiality, care Hadas						
CERNEL						

Figure 4.1 Home Screen

Step 2: Browse the number of NSF files to migrate. Selected NSF files will get listed in the Kernel Office 365 Migrator for Lotus Notes software for migration.

Step 1	iii Add Local N	K Select NSF	He(s)	1646	× Verse	Remove	Preview
Rease select NSP Ne(s) or Domino Ne(s) to convert	Pie Path	Look in 🔳	Deukhop	.01			- 1
Skep 2		1. 1.	r foilter		-		
Persona Emails of 120 database (n. (ann of single 160 Ne selecture only)		ijr a	extRablex_to-ot 1 fictos database 3 HB				
Step 3			dedries 1 Neites databaien 7 MD		1		
Select and Save Fulder in Official/S User Hallow		Filmnanet	Juadriesz		Open		
		Film of type	[NST File(".col)		Cancel		
KERNEL							

Figure 4.2 Selection of NSF files



Selected NSF files will get listed in the Kernel Office 365 Migrator for Lotus Notes software for conversion.

Step 3: Select any NSF file and click the Preview button.

Step 1	ii Add Local NSF file(s)	iii Add Domino Server	SmartCloud Notes/Verse	Remove	Preview
Pease select tOP file(s) or Domine file(s) to convert	File Fach	disable inter-	P Address/Server Name		
Step 2	· Betrantonant Particip	() STREET			
Province Excels of NEW statistical and the second stration NEW We association areas					
Stop 3					
Selets and Save hilder in OfficeO65 User Halbox					

Figure 4.3 Click Preview button

Step 4: The tool is fetching the data of NSF file. You can check any item and its preview will be presented in preview pane below it.

	-				NER	INEL Office3	65 Migrator for Lotu	25 Note
Step 1 Peace select 10P Recion			F Show 'View	Folders"				
Domino file(s) to convert		Ark Mala	Trom	Subject	Oute	Size in Bytes	Attachment	1
	8	Surik Mails	Setterh	Test mal	15-11-2014-01-06-58-PM	750		
Skep Z		(SMeetingsCorty): Calendar	Serissh	Test null	19-11-2018-01-06-58-PM	731		
database (n case if ang N2P file selection only) Stop 3 Select and Save fielder in Officiality User History		(\$Porte) (\$Porter) (\$Porter) (\$Porter() (\$SoftCreators) (\$SoftCreators) 13 Tools Tools	Email Item Subject: Testmail Malibate: 15-11-2 From: Sarlosh Ad	010 01:00:58 PM			15-11-2018 OL DB	Sa itei
KERNEL	×1	T (extension +	N					

Figure 4.4 See the NSF File Item



Step 5: After viewing, click Back option to get to the list of added NSF files. Then click Migrate button to initiate the migration procedure.

	Toolo gelo				Kerne	l office365 Mi	grator for Lotus
0	Step 1 Peace select tol? (legg) or	iii Add Local NSF file(s)	iii Add Domino Server	W s	martCloud Notes/Verse	Remove	Preview
	Donates Hel(2) to convert Marph 2 Provides Disads of H2F distalisation (in cases of single H2F File reduction cases) Starp 3 Select and Savet Halder IN Office/015 User Halders	Pier Path Children (Anglein den Kan Ureichen	o)sodninis nd	3	P Address/Server Rame		
-	RERNEL						Migrate

Figure 4.5 Click Migrate button to start migration

Step 6: Choose the 'Migrate Type' and 'Migrate To' option, then input the User email ID and Password of Office 365. Then click OK.

0				FALST I	EL Office 365 My	Lana na man
Shap 1 Press release they be they be conserved and they be conserved and they be conserved and they be conserved and the served and the serve	Fie futh Colourd Week Colourd Week	Miguels tean Miguels tean Miguels tean Autor Mathew Place, Flathe Misseed, 201 Genage Office 325 Contential Select Server, Institut alfred 321 Une ID Rose Une ploted Parameter Check is another Improvementer	Office 365 Lage Might in Single Matter Multiple Matter Multiple Matter Multiple Matter Multiple Matter Multiple Matter Particular to Matter Particular to Matter Particular to Support Right in Careet		Remove	Preview
Kernel	2					Migrate



Step 7. Mapping page is opened. Select the second option of Map automatically and click the Get Target Mailbox(es) List. It will automatically map the NSF file with its respective Office 365 mailbox. You can manually map the NSF file with Office 365 using the Mapping button. Also, you can save the mapping details to CSV format.

	M	lapping		
Map using CSV <u>Download same</u> Map automatically Get Target Mailbox List	ple CSV			
		Mapping	Import from CSV	Export to CSV
File Path	Source Ma	xodie	Target Mailbox	Target Email
D:\megha\experiment files\test file.nsf D:\megha\experiment files\tA8-TEST	test file naf file LAB-TEST			ere
<	OK	Canc	:el	3

Figure 4.7 Perform mapping of NSF files with Office 365



Step 8: The Set Filter Window has multiple filter categories on which you can apply the appropriate data. The Filters are like-

- Date Range Choose a start date and end data to migrate the data between the range.
- Select Categories There are several categories like Mails, Contacts, Calendar, Calendar, Tasks.
- Do not allow duplicate items Stop the duplicate items of NSF file from migration.
- Folder Mapping This feature allows you to map the source and destination folders.
- Skip Folder name "All" Select this checkbox to ignore folders with name "All" for migration.
- Skip Hidden Views and Folders Select this checkbox to avoid migration of hidden views and folders.
- Exclude Folder(s) Write name of the folder which you do not want to migrate.
- Include Folder(s) Write name of the folder which you want to migrate.

• Select if you want to save all data hierarchy into a new folder - save complete NSF files in a single root folder. After applying all the filters on the NSF file data, you need to click OK button.

et Filters			
Please select a date	e range to migrate item(s).		
🛛 🗹 Set Date Ra	nge		
Start Date :	04-Sep-16 💌	Start Date	End Date
End Date :	27-Dec-19	04-Sep-16	27-Dec-19
	Insert date >>>		
	Remove	•	•
 Do not allow Folder Mapp 	ing Settings		
Skip folder n	ame '' All '' 🕜 🛛 🗹 Skip clude Folders ————————————————————————————————————	Hidden Views and Fold	lerse.g. (* <u>(Help</u>)
• Exclude Fold	der(s):		
	(E.g. folder1,folder2	"etc. For sub folder : p	parent folder\sub folder.)
C Include Fold		"etc. For sub folder : p	parent folder\sub folder.)
Select if you	want to save all data hiera	rchy in to a new folder.	_
new			
	OK	Cancel	

Figure 4.8 Set Filter before migration



Step 9: Now select the best suited saving mode for your migration.

0	Kerne	Conce365 Migrator for Lotus No
Slep 1	Saving Mode Solarities Please select saving mode, RTP formal may take more time in saving	Preview
Please select RSF file(c) or Domino file(c) to convert	F Same Meet of RTF Turner - Best Quality - Lowest Speed	
Skep 2	C: Save itential in RTF transit - Low Duality - Medium Speed	
Preview Druals of NSP distabase On sale of single NSP file selection only)	C Save Real() in TD/C format - Faster's Speed	
Map 3	Specify read and surread message mails.	
Select and Seve folder IN Office Select New Melbox	4 Mail all memage as unveat	
	C Mak al newspe ac read	
	0.	
Kernel		

Figure 4.9 Select Saving mode

Step 10: Migration is started.

0			KERNEL Office365	ange ator for some
Step 1	File tance	3.4.6	IP Address/Server Name	
Nease select NDP Ne00 or Domino Ne(s) to convert	C/(Xers/Advectoria) also (Desktop) advectorial	Processing		
Step 2 Frances Deals of NOP database (in case of single NOP (in selection only)	Seving Folder (By Company)\			
	Were Planation Loga			
Slep 3	Several and a several second			
Select and Save Tobles in Office 305 User Platter		100% Saving Ren 1		
Select and Save Tokler in		100% Saving Ran S	d'5	
Select and Save Tokler in			d'5	
Select and Save Tobler in Office 305-User Platform			d'5	Stop

Figure 4.10 Migration is started

Step 11: Lotus Notes to Office 365 migration is completed.



10		KERNEL Office36	5 Migrator for Lotus Note
Step 2 Penden databas K2F Ne	elect NSF Ne(s) or Ne(s) to convert Emails of NSF e (n case of single attection only) nd Save fulder in IS User Malbox	Serving Complete, Convert Collaboration for Lottus Nucleus () Saving Complete , Cost front button to may alle another file or cloid End to close the software	
Ker	INEL		

Figure 4.11 Migration is successful

4.2 Migrate Domino Server file(s) to Office 365

Step 1: Launch Kernel Office 365 Migrator for Lotus Notes and click Add Domino File(s).

0	1 400.00		NERNI	C Office365 Mi	grator for Lotus
Step 1 Peace select NOP Necco or	भेंद्र Add Local NSF file(s)	Tif Add Domino Server	SmartCloud Notes/Verse	Remove	Preview
Domine file(s) to convert	File Fulb		P Address/Server Name		1
Step 2					
Percent Exals of N2F Statistics (in care of proje N2F He selector only)					
Step 3					
Select and Save folder in Office(365-Uner Phalbox					
KERNEL					_
RERIVET					Migrate

Figure 4.12 Add Domino Server File(s)



Step 2: In Domino Server File Selection wizard, you can input either server name or the IP address of Domino Server. Then click Add Domino Server.

192.168.10.118		Add Domino Serve
L		Add Domino Serve
Domino Server IP /	Address/Domino S	
		Search Domino Se
100		
p 2: Select the nsf files b	pelonging to the selected l	o Server and click Add button
o 2: Select the nsf files b Select All	pelonging to the selected I	o Server and click Add button
	Unselect All	o Server and click Add button
Select All	Unselect All	o Server and click Add button
Select All	Unselect All	o Server and click Add button
Select All	Unselect All	o Server and click Add button

Figure 4.13 Add Domino Server via IP or network name

Step 2.1: If you are not sure about Domino Server name or IP address, then you can choose to use the Search Domino Server feature. It will search all the available Domino Server in your network.



			Add Domino Ser
Domino Server IP	Address/Domino S		
			Search Domino S
Select the nsf files t	pelonging to the selected	Domino Server and clic	sk Add button
Select All	Unselect All		
Domino Server NS	F File(s)		
	Select the nsf files t Select All	1 1	Select the nsf files belonging to the selected Domino Server and clic Select All Unselect All

Figure 4.14 Search Domino Server

Step 2.2: A pop-up message will inform you that enumeration of Domino Server may take several minutes. Click Yes to go ahead.



Kernel Office365 Migrator for Lotus Notes	
	1
The enumeration of server information can take several minutes Do you want to enumerate the server now? Select 1	Stop
Se <u>Yes No</u>	
Domino perventivon nie(s) j	

Figure 4.15 Enumeration of Domino Server

Step 2.3: After completing the search, the tool will list down all the Domino Server in the network. Select any Domino Server.



Domino Server IP CN=DOMINO-9PC	Address/Domino S	6
		Please wait while finding NSF file in server Stop
: Select the nsf files I Select All	pelonging to the selected Domino Server and Unselect All	d click Add button
Domino Server NS	F File(s)	

Figure 4.16 Select Domino Server

Step 2.4: As soon as you select a Domino Server, all of its NSF files will be presented in a list. You can easily select or deselect any number of files.



	Add Domino Server
Address/Domino S	
/0=DY9	
	Search Domino Ser
elonging to the selected Domino Server and	I click Add button
ple.nsf	
	Unselect All F File(s)

Figure 4.17 Select or deselect NSF file

Finally, click Add button.

Step 2.5: Another pop-up message will inform you that if you want to add more NSF file using different Domino Server, then you can select that Domino Server and include its files also. click OK.



Domino Server IP Address/Domino S CN=DOMINO-9PC/0=DY9 Image: Kernel Office365 Migrator for Lotus Notes Image: Selected file(s) are added, If you want to select file(s) from other Domino Server then click on that Domino Server Name in the list or click on Finish button to proceed with the Migration process. Selected Domino Derver wor Finish Image: Selected file(s) Image			Add Domino Se
CN=DOMIND-9PC/D=DY9 Kernel Office365 Migrator for Lotus Notes Selected file(s) are added, If you want to select file(s) from other Domino Server then click on that Domino Server Name in the list or click on Finish button to proceed with the Migration process. Selected OK Domino Server rest release OK			Add Domino Se
Kernel Office365 Migrator for Lotus Notes Image: Selected file(s) are added, If you want to select file(s) from other Domino Server then click on that Domino Server Name in the list or click on Finish button to proceed with the Migration process. Selected Domino Server rest rest Selected OK	Domino Server IP Address/	/Domino S	
Selected file(s) are added, If you want to select file(s) from other Domino Server then click on that Domino Server Name in the list or click on Finish button to proceed with the Migration process. Selec OK Domino Server Not The(s) Schema.nsf reports.nsf	CN=DOMINO-9PC/O=DY9	3	
Domino Server then click on that Domino Server Name in the list or click on Finish button to proceed with the Migration process. Selec OK Domino Derver Nor The(s) reports.nsf	Kernel Office365 Mi	grator for Lotus Notes	×
 ✓ schema.nsf ✓ reports.nsf 		i Finish button to proceed with th	e Migration process.
		i Finish button to proceed with th	
Development Control and	eler Domino pervension mersi	i Finish button to proceed with th	
Pwonesets ample.nsr	eler Dom ino Jerver NJF Tile(s) ☑ schema.nsf	i Finish button to proceed with th	
✓ names.nsf	eler Dom ino Jerver NJF Tile(s) ☑ schema.nsf	I Finish button to proceed with th	
🗖 mail\sadminis.nsf	elec Domino Derven Nor Trie(s) Schema.nsf reports.nsf PwdResetSample.nsf	Finish button to proceed with th	
	elea Dom ino Jerver Nor Tile(s) ▼ schema.nsf ▼ reports.nsf	I Finish button to proceed with th	

Figure 4.18 Select more NSF files from other Domino Server

Step 2.6: After selecting all the desired NSF files, please click Finish.



		Add Domino Ser
2 1999 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 -	annan an an m	
	Address/Domino S	
CN=DOMINO-9PC	/U=DY9	
		Search Domino
	pelonging to the selected Domino Server and	I click Add button
Select the nsf files b Select All	pelonging to the selected Domino Server and Unselect All	I click Add button
	Unselect All	I click Add button
Select All	Unselect All	I click Add button
Select All Domino Server NS	Unselect All	I click Add button
Select All Domino Server NS I schema.nsf	Unselect All F File(s)	I click Add button
Select All Domino Server NS Schema.nsf reports.nsf	Unselect All F File(s)	I click Add button
Select All Domino Server NS Schema.nsf reports.nsf PwdResetSam	Unselect All F File(s)	I click Add button

Figure 4.19 Click Finish

Step 3: NSF files are successfully included as the source. Now, click Migrate button to export it to Office 365 platform.

-		tig additional hill films	Set And Income Server	Witner But betweet were	(Arrest)	
The second secon	Filmerica Inc. Second Allocation Second Allocation					
-						
-						

Figure 4.20 Click Migrate button

Step 4: Input user ID and password of destination Office 365 account. It will open the Mapping window. Click OK.

Step 1		Office (8) Lingth Detail			× Notes/Verse	Remove	Preview
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		Um D	endi affor 205 com	er ander aufber aufber register			
		Parent [et in particular field (recently provide A			
			OK.	Centel			

Figure 4.21 Input Office 365 login credentials



Step 4.1: In the Mapping window, select the second option of Map automatically and click Get Target Mailbox(es) list button. The tool will search all mailboxes of respective Office 365 account and will automatically map such account which have same name as the source NSF file.

a took 1946 Al ()		Second Second Second	kad sample CSV			EL Office365 M	igrator for Lotus No
Step 1 Please select MP file(s) or Domino file(s) to convert		Get Target Malbox List	Mapping	Import from CSV	Export to CSV	Remove	Preview
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Figure 4.22 Map target automatically

Step 4.2: Click Mapping button to manually map the NSF files to Office 365 account.

se took gee Ω1 ①		C Map using CSV Door If Map using CSV	ricad sample CDF			EL Office365 M	igrator for Lotus No
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Kernel		*	0K 0	arcel			Migrate

Figure 4.23 Click Mapping button for manual mapping



Step 4.3: Select any account and click OK.

Map automatic	Sele	ct Target Mailbox(es)	×	I
Get Target	Source Mailbox :test file			Export to CSV
File Path	Target Mailbox	Target Email :h.onmicrosoft tech.onmicroso :ech.onmicroso :atech.onmicroso :atech.onmicrosoft :siyatech.onmi :h.onmicrosoft :siyatech.onmi :h.onmicrosoft :h.onmicrosoft :h.onmicrosoft :h.onmicrosoft :h.onmicrosoft :h.onmicrosoft :h.onmicrosoft :h.onmicrosoft :h.onmicrosoft	~	Target Email
<		OK Cance	el	

Figure 4.24 Select Office 365 account

Step 4.4: After all the NSF files are successfully mapped with an Office 365 account, click OK. The filter window will appear.



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£ 0		C Map using CSV D2 R Map automatically	micrad sample CSI			EL Office365 M	ligrator for Lotus Note
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Kernel			OK.	Caroti			Migrate
nudeustechnologies.com						1	EN WAM STORE

Figure 4.25 Mapping is complete

Step 5: The Set Filter window has following filtering options for you to select:

K. Eenvel Office 355 Pligrator for Latin	Balles	Set Filters	E	8	
gle Tools geb			Date End Date	ERNEL Office365	Migrator for Lotus Notes
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www.rucleuitechnologies.com		N 0	noit	1	OF NH BOX
		Figure 4.26 Put the approp			

Set Date Range - Create a date range to migrate NSF files from a start date to end date.



Select categories - Select from various categories of Mails, Contacts, Calendars, and Tasks.

Do not allow duplicate item – Select this checkbox to avoid migration of duplicate items.

Folder Mapping – This option allows to map and modify both source and destination folders.

Skip Folder name "All" – Select this checkbox to ignore folders with name "All" for migration.

Skip Hidden Views and Folders – Select this checkbox to avoid migration of hidden views and folders.

Exclude Folder(s) - Write name of the folder which you do not want to migrate.

Include Folder(s) - Write name of the folder which you want to migrate.

Select if you want to save all data hierarchy into a new folder - save complete NSF files in a single root folder.

After applying the filters, click OK.

Step 6: Select the most suited saving mode and click OK.

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a 0	Kern	El Office365 Migrator for Lotus Notes
 Step I Please select XCP file(a) or Domina file(b) to convert Step 2 Preview Enails of tiGP database (in-case of angle XCP file selection only) Step 3 Select and Save folder in Office 365 User Halbor 	Sanding Model Sciencition Please select saving mode, RTF format may take more time in saving	Preview
Kernel		
www.nucleustechnologies.com		CAP MUM (SCAL

Figure 4.26 Select the saving mode

Step 6.1: The Migration process starts. It will display the name of current folder being migrated. You can choose to stop the migration using Stop button.



10			KERNEL Office365 Mig	rator for Lotus N
Step 1 Please select NDP file(s) or Doming Rie(s) to convert	Pile Name Granues.rof Grapots.rof Schema.md	Status Processing Pending Pending	Contro Server IP Address/Dontro S., Cla-OF-SERVER/O-CHALLS Cla-OF-SERVER/O-CHALLS Cla-OF-SERVER/O-CHALLS	
Step 2 Preview Enails of NSF database (in case of single NSF file selection only)	Saving Folder Server (Mail In Cotabase	es and Descentes. By Category,		
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Step 3 Select and Save folder in		Min Serie R	en e al P	
Step 3 Select and Save folder in				

Figure 4.27 Migration starts

Step 7: A message will be displayed after a successful migration. Click OK.

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Bie	Tools 1946	
(n)	0	KERNEL Office365 Migrator for Lotus Notes
v •	Preview Enails of NSP database (in case of single NSP file selection only)	Serving Complete , Cilds Next button to migrate another file or disk Exit button to dose the software
10000 /S	deustechnologies.com	ICHE NUM BORL

Figure 4.28 Migration is successful

Hence, the Domino Server Files are migrated to Office 365 platform.

4.3 Use of CSV file for Advanced mapping



In order to add NSF file, you can take assistance of a CSV file to include multiple NSF file. CSV file is used to migrate multiple NSF files to Office 365 in one attempt. CSV file contains four columns -

NSF File Path: In the first column of CSV file, enter NSF file(s) with full path that you want to migrate to Office 365.

Source Mailbox: In second column of CSV file, enter complete mailbox name of source NSF file.

Target Mailbox: In third columns of CSV file, enter the target mailbox name.

Target Email: In the fourth column, enter the complete target email.

Here is a brief method -

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Elle Tools Help	Map using CSV Download same Map automatically Det Target Malbex Let	ple CIV	Input hon CSV	Export to CSV	ffice365 Mig	rator for Lotus Notes Preview
Ar Domino file(s) to convert Step 2 Preview Ernalls of NGF database (in case of single NGF file selection only) Step 3 Select and Save folder in Officiald5 User Mailbox	File Path D. Veoghal-experiment likes/test file naf D. Veoghal-experiment likes/tail-file nat D. Veoghal-experiment files/tail-file57	Source Malbox text Ne rul Re LAU-TEST	Taget Halbox	Ta Export the lat	to CSV Name	
	£	OK Car	of .	,		Migrate

Step 1: Under Mapping window, select the first option of Map Using CSV and click Export to CSV button.

Figure 4.29 Click Export to CSV button

Step 2: Save the CSV file at a desired location.



0	Mapping	
Elle Tools Help	Map wing CSV Download tample C9/ O Map automatically Get Tarpet Mathematical	ffice365 Migrator for Lotus Notes
Step 1 Please select NSF file(s) or Domine file(s) to convert	File Path D Visedhal D Save In: Seve In: Seve In: Seve In: Construct Tiles Visedhal	ernove Preview Server Name
Step 2 Preview Envals of NSF statabase (in case of single NSF file selection only) Step 3 Select and Seve folder in Officiality User Malbox	D'Unighal al blif D'Unighal al blif D'Unighal al dite Outlok express files al DDI files al DML files al IMH files al IMH files al IMH files al IMH files al MDB v	
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KERNEL	¢	
	OK Carcel	Migrate
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Figure 4.30 Save the CSV file

Step 3: A pop-up message will inform you that mapping details are successfully exported to CSV file.

8	Mapping	- 0 - 0
Elle Tools Help	Map using CSV Download sample CSV Map automatically Get Target Mattice Lat Mapping Import New CSV Export to CSV	ffice365 Migrator for Lotus Notes emove Preview
Please select NSF file(s) or Domino file(s) to convert Step 2 Proview Emails of NSF databate (in case of single NSF file selection only) Step 3 Select and Save folder in Official(5 User Malbos	File Path Source Malbox Taget Malbox Taget Eval D.Vesgha Kernel Office365 Migrator for Lotus Notes Image: Compare State D.Vesgha The mapping details have been successfully exported to CSV. Image: Compare State	Server Name
	e >	Migrate ICAP NUM SCRU

Figure 4.31 Mapping details are successfully exported



Step 4: Fill the complete details as per t	he followi	ng example.		
D:\megha\experiment files\test file.nsf	test file	monica	monica@	i.onmicrosoft.com
D:\megha\experiment files\nsf file.nsf	nsf file	sudesh kumar	sudesh@	.onmicrosoft.com
D:\megha\experiment files\LAB-TEST.nsf	LAB-TEST	tarun kumar	tarun@si	inmicrosoft.com

Figure 4.32 Fulfill the complete details

Step 5: Now, click Import from CSV button to bring the fulfilled details. Browse the CSV file in which you have filled details.

3		Mapping				- 0
Elle Took Help	Map using CSV Download tamp Map automatically Del Target Mabox Let	Macong	Import from CSV	Export to CSV	ffice365 Mij	grator for Lotus Note
Please select NSF file(s) ar Domine file(s) to convert Shap 2 Preview Ernalli of NSF database (or case of single NSF file selection only) Shep 3 Select and Save folder in Officield5 User Mailbox	File Path Driveghalveperment NerVest Nersof Driveghalveperment NerVall Nersof Driveghalveperment NerVAB-TEST	Source Mailton text Re nut Re LAB-TEST	Target Halbox	Tarpet Excel	Server Name	
	¢	OK Care	-	•		Migrate

Step 6: Source and Destination mailboxes are perfectly mapped. Click OK.



Map using CSV <u>Download same</u> Map automatically Get 7 arget Maillons Lat	Macoing Source Maibox text lie ruf file	Taget Halbox monica sudech kumar basun kumar	Export to CSV Target Ernal monica@sh sudesh@sh tarun@sior	ffice365 Mij emove sever Name	grator for Lotus Note
File Fath D.'vregita'soperiment Res'/Jest Re. nat D.'vregita'soperiment Res'/rail Re. nat	Source Malbox test tile rut file	Target Malbox monica sudech kumar	Target Eval monica@% sudech@%		Preview
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<u>د</u>	OK Ca	nont	3		Migrate
			CK Carcel		

Figure 4.34 Complete data is imported

4.3.1 Restrictions of CSV File

There are few restrictions with CSV file:

File Path:

1. Provide correct source path of the NSF File in CSV (for example, if NSF file is located in a folder inside 'C' drive then file path should be "C:\Folder Name\file name".

2. Provide correct NSF file name with extension in CSV file (for example, if NSF file name is abc, then file name should be "abc.nsf").

User ID of Office 365:

1. There should be valid User ID.

2. User ID name should be correct.

5. Conclusion

The Configuration Manual is handy to configure and use the program to migrate NSF data from Lotus Notes and Domino Server to Office 365. Learn more about the product and its benefits here: https://www.nucleustechnologies.com/lotus-notes-to-office365.html



6. Support

Connect to our experts immediately while facing any issues during installation, configuration, or associated matters. *Product Experts Technical Gurus*

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UK/Europe: +44 (0) -845-594-3766	UK/Europe: +44(0)-800-088-5478
Rest of the World: +91 (0) -991-004-9028	Rest of the World: +91(0)-991-085-4291

Additionally, you can connect with us at <u>https://www.nucleustechnologies.com/Contact.htm</u>l to submit your query, or chat with one of our support team.

Moreover, you can write to us to the following email addresses:

- <u>sales@nucleustechnologies.com</u> (for Sales Queries)
- <u>support@nucleustechnologies.com</u> (for Support Queries)

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